



PAA Holiday Boutique Information

The PAA presents the **2016 Holiday Boutique**

@ Hudson Valley Gateway Chamber of Commerce
1 S. Division St., Peekskill, NY 10566
December 2nd – December 4th, 2016

The Holiday Boutique is both a gift boutique and an art exhibit and sale. Bring your finest handmade items that work best for gift giving, such as jewelry, wearable art, pottery, prints, cards, etc. Small paintings, photos, and prints (2D work) will be hung.

Items priced \$100 and under generally sell best. Upper limit is \$300.

If you are interested in applying for participation, please submit the following application.

*** Please read guidelines carefully ***

APPLICATION DEADLINE – October 21, 2016

Delivery/Set up dates: Thursday, Dec. 1, noon – 2pm or 5 - 7pm at the Chamber

Works will be hung Thursday, Dec. 1, 7-9pm - **HELP NEEDED**

Show hours: Fri., Dec 2, 5–9pm / Sat., Dec 3rd, 11am-8pm / Sun., Dec 4, 11-5pm **Reception:** Sat., Dec. 3, 6-8pm (after Peekskill Tree Lighting)

Pick up dates: Boutique items Sun., Dec 4 ONLY, 5 - 7pm. The Chamber's meeting room must be cleared for Monday business.

Hanging work extended exhibit: Show runs December 2 – January 6

All hanging/2D work (paintings, photos, etc.) not sold at the Dec 2-4 show can remain hanging at the Chamber of Commerce until January 6.

Pick up date: Monday, January 9th, 5-7pm

Priority will be given to the first 11 Crafters and 15 Artists interested in participating in all three days of the Boutique.

This year the show will be juried by independent artists who will review applications and select up to 11 crafters and 15 artists. The goal is to represent a variety of quality work by local artists and craftspeople. The selection process will include the work's handmade quality, its price in relation to similar works, adherence to guidelines, and variety of vendors.

Artists & Crafters Responsibilities:

- Participation in this show requires that your PAA membership be up to date. If you are a new member (or renewing) our basic annual membership fee is \$25. Please contact Maureen Whelan to join Payable to: Peekskill Arts Alliance, PO Box 840, Peekskill, NY 10566 or pay on-line by clicking this link: [PAA online membership](#)
- All participants must provide a typed inventory sheet, which includes prices.
- All work must be clearly labeled with prices and artist's name or ID.
- It is strongly recommended that the crafter or crafter's representative be present at his/her display table during all times the Boutique is open.
- Crafter is responsible for the security of all items on display and any related equipment.
- Crafter must provide all equipment necessary for his/her display. Chairs and tables are provided by the Chamber.
- Artists: Small works only, as there is a maximum hanging space of approximately 2' x 2' per artist.
- **All artwork** must be ready to hang. 2D framed work must be **wired**. No other hanging devices will be accepted.
- Artists/crafters will receive a check for their sales 1-2 weeks after the Boutique.
- The PAA receives 25% of all sales. Please price your work accordingly. There is no additional fee for participation.
- [Sales tax will be collected by the PAA on items sold.](#)

The Chamber and the PAA provide:

- Tables and chairs for each crafter.
- Marketing and PR for the Boutique.
- Tables will remain set up for the duration of the Boutique.



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Deadline for application: October 21, 2016

You will be notified by November 4.

Submission forms will be sent upon acceptance of work.

Email jpegs and application to Peg Taylor | crowsfeet7@gmail.com

Application materials to submit:

- Application form
- Website link, if available.
- 2-3 jpegs of work of each type to be sold, with images no larger than 2MB.
- Jpegs may be used in promotional materials. You will be notified if images of their work are to be used.

Name: _____

Mailing Address: _____

City/State/Zip: _____

Home Phone: _____

Cell Phone: _____

Email (required): _____

Your Website link: _____

Brief description of your work:

Craft type/description and price range:

Hanging work description/dimensions/medium and price

range: _____

Signature

Date

Thank you for your interest in participating in the PAA Holiday Boutique.

Questions: Please contact Peg Taylor. Email crowsfeet7@gmail.com, cell (914)980-3869